

AGENDA 10/18/22
Whitefish Fire Service Area Trustees Meeting
Fire Station #22

Call to Order: 6:00pm

Attendance

- Trustees
- Guests

Public Comment

Approval of 9/20/22 Minutes

Treasurer's Report

- 2022 Budget Adoption resolution
- Using outside accountant
- Finance Committee

Montana Fire Trustees Conference

- Overview of conference
 - Presentations at <https://www.montanafiretrustees.org/conference>
- Key information:
 - Owner's Construction Representative
 - Graduated fee schedule
 - Fire Authority bill and MFTA
 - Working with County Commissioners

Station 22 Residential Station Design

- RFP for Construction Representative, Station 22
- Chief Page's [Firehall Wish List](#) and other requests
- Station 22 Logistics Committee

Procedures and Guidelines for Evaluating the RFP/RFQ (per MAC § 18-8-204)

- The WFSA shall select finalists considered most qualified to provide the services required for the proposed project. Criteria to consider:
 - (i) the qualifications of professional personnel to be assigned to the project;
 - (ii) capability to meet time and project budget requirements on previous projects;
 - (iii) location;
 - (iv) present and projected workloads;
 - (v) related experience on similar projects; and

(vi) recent and current work for the agency.

- Discussion, additions, changes
 - Assign points to each criterion to total 100
- Vote on review criteria and point ranking

CMU Project

- Results from Beta test

Fire Authority Legislation

- Meeting with Regier?

Outreach Committee

- WFSA website revamp in 2023
- PR outsourcing
 - Presentation to introduce WFSA and our goals to the public, County Commissioners, etc.
 - MFTA recommendations: 5 communications “touches” before fee increase
- Committee candidates

Bylaws

- Proposed [revisions](#)

Grants

- Community Wildfire Defense Grant
 - Part of Infrastructure, Investment, and Jobs Act
 - Won't cover building construction
 - Could be used for equipment and PPE in future years
- Fire Station Construction Act, co-sponsored by Tester

Administrative Business

- VFIS Renewal, due 12/18/22
- County website <https://flathead.mt.gov/department-directory/oes/fireservice>
- Presentation monitor
 - Hisense 55" Class - A65H Series - 4K UHD LED LCD TV | Costco
 - <https://www.costco.com/hisense-55%22-class---a65h-series---4k-uhd-led-lcd-tv.product.100989146.html>
- Internet access via Jetpack
- Electronic stationery

Adjourn