

## WHITEFISH FIRE SERVICE AREA

### Meeting Minutes

6:00 p.m., Tuesday, February 20, 2024

Station 22, 1345 Hodgson Road, Whitefish, Montana

Meeting called to order at 5:57 p.m.

Board members present: Dave Kauffman, Mark Carlson, Tom Moran, Ed McGrew, Jim Dyon

DC Haas, Executive Director

Guests present: Joe Perry, Big Drift Marketing

Approval of the January 16, 2024, Minutes

Motion to approve by Mc Grew, Seconded by Carlson. Motion passed.

Dyon recommended that Haas become Scribe and take meeting minutes and set meeting agendas. Carlson made a motion to have Haas become Scribe. Seconded by McGrew.

Haas questioned legalities of being treasurer. Discussion about the title ensued.

Clarification by Carlson. Haas to become Secretary, Moran remains Treasurer. Motion by Carlson, seconded by McGrew. Motion passed.

Approval of the February 20, 2024, Agenda. Motion by Carlson, seconded by McGrew. Motion passed unanimously.

There was no public comment.

Treasurer Report/Communications:

Communications received from Flathead Planning Board/subdivision review and short term rentals.

Haas to provide comment as needed and prepare a plan for board review for future planning comments.

Restructure Board Email: Joe asked to reassign board emails.

County Fund Balances

7220: \$485,678.25

7230: \$893,646.12

Bills Due:

FEC \$123.00

NWE \$424.85

Big Drift \$500.00

Flathead GIS \$39.00

DC Haas \$5833.00

Grachek Insurance \$3291.00

Elliot Electric \$346.77

Reimbursements:

Office Supplies \$25.78

Motion made to pay bills by Dyon, seconded by Carlson. Motion passed unanimously.

Executive Director Report:

Weekly email updates continue. Outreach Letter is going out on February 26. Insty-Prints to copy and Mail Room to mail. An email will go out to our distribution list as well following spam free guidelines per Joe.

Review Stakeholder Letter/Mailing List

Moran is working on audit of tax role and forwarding findings to the county.

Discuss options for scheduling strategic planning meeting:

Haas recommends starting the strategic planning process soon.

Planning meeting scheduled for February 27, agenda to go out on February 22.

Ongoing Business

Review DC Haas Employment Contact/Terms of Employment

Motion made by Calson to approve, seconded by Dyon. Motion passes unanimously. Moran to edit and add dates. Document to be signed at the next meeting.

Review Bylaws for Editing before March Meeting: Moran to have documents for the next board meeting.

Public Comments on agenda Items

Next Meeting: February 27, 2024, Special Planning Meeting.

Motion to adjourn made by Carlson, seconded by Dyon. Motion passed unanimously.

Meeting adjourned at 6:51

/s/ DC Haas, Executive Director

**MEETING WAS DIGITALLY RECORDED**